

Redbank Valley Trails Association

Meeting Minutes – October 3, 2016

The regular meeting was called to order at 7:04 PM with 17 in attendance at the New Bethlehem Presbyterian Church. Board members present were Phil Hynes, Darla Kirkpatrick, Bernie Marocco, Sandy Mateer, Robert Moss, Galen Shirey, Patrick Conners Sr., Chuck Marsh and Ty Poster. RVTA members in attendance were Pam and Dave Henderson, Terry Mateer, Gary Kirkpatrick, Doug and Dottie Himes, Dave Richardson, and Laura Lynn Yohe (reporting for Jeffersonian Democrat).

1. **Goals and objectives** were read by Bob Moss.
2. **Monthly Meeting Minutes.** The minutes of the Board meeting of September 12, 2016, were approved as corrected. (Conners/Shirey)
3. **Treasurer's Report.** Report for September was presented and accepted to be filed for audit (Shirey/Marocco). Accounts payable were approved as follows: \$6,000.00 payable to Gary Kirkpatrick for materials for the Ray Doverspike Memorial shelters, \$10,123.55 payable to Brady's Bend Limestone for materials laid between 9/1/2016 through 9/13/2016, \$19.76 payable to Heeter Lumber for gate construction, \$250.00 to Williams for Lawsonham portojohn. (Marocco/Conners)
4. **Public Comments.** Comments were received regarding tractor maintenance and volunteer work. Oil and filter will be obtained from Hetrick's Farm Supply and billed by them to RVTA.
5. **Volunteer Hours.** Members and volunteers were asked to report hours on paper or via website.
6. **Grant Updates**
 - a. Climax Tunnel: Letting date of 11/3/2016 was announced with notice to proceed of 1/30/2017.
 - b. Moore Rd. Kayak Launch. Sign will be completed when health of contractor permits.
 - c. Phil reported on Brookville spur, kiosk being ready, and trailhead parking improvements.
 - d. Penn Vest grant work at Fishbasket is complete. St. Charles work has commenced.
 - e. NWC Grant application for Sligo Spur Improvements was filed on time. Sandy Mateer said a good contractor's estimate was received and we should hear the status by November.
 - f. The Penn Vest grant application by Clarion County Conservation District for the upstream ramp of Middle Run and bollards versus preferred fencing was discussed, along with ditching.
 - g. The Trail Volunteer Fund report for funds used on miles 6 to 15 was filed.
7. **Non-grant updates;** 2016 Projects-To Do List. The following projects were discussed:
 - a. Ray Doverspike Memorial Fund Project – Gary Kirkpatrick presented information about a picnic and Adirondack shelter that will be built at locations near Long Point tunnel to honor Ray. A \$6,000.00 check was approved for the material costs to build with receipts to be provided. (TP/Bernie M.) An easement is to be entered with Pat Conners.
 - b. Designation for Horse Use – Gary Kirkpatrick said he would work with local riders on having a horse only side trail for some sections of trail between mile 0 – 6 and miles 6 to 15.
 - c. Middle Run downstream ramp project estimate - Options/concerns with the current on/off ramps were discussed to reduce the slope and improve drainage– A proposal will be requested from Mark Kirkpatrick.
 - d. Middle Run to Fairmount City and AMD issue - Nothing new was reported.
 - e. Mile and historic markers, benches, signs –Lawsonham historical marker and signs were installed.
 - f. Vegetation Management – Need for further investigation was noted.
 - g. Mowing volunteers – Doug Himes has been mowing toward Brookville.
 - h. Sherry Crossing Agreement – A meeting between Sandy Mateer and the Sherry's will take place about the agreement.

- i. HRRMA Sewage Line Project – Galen Shirey will follow up on needed corrections.
- j. Sligo Spur improvements – Gary Kirkpatrick stated that the Union H.S. Outdoor Club will hold a total of 4 clearing sessions in the coming month.
- k. Porter Township Bond/St. Charles bond release has been requested by Sandy Mateer
- l. Trespass violation in Hawthorn – A certified and regular mail letter was mailed to the violator with no response to date. The local police have been informed.
- m. Vandalism at Lawsonham on 10/1/16 was reported to State Police. Volunteer Doug Himes fixed the damaged gate as much as possible.
- n. A volunteer has repaired the gravel and drainage issue near Brookville with thanks.

8. Events & Promotion Fundraiser and Event Scheduling

- a. Fundraiser & Event scheduling – October 8th will be the Tour de Brookville – Phil Hynes said that things are looking great for this ride with 75 riders preregistered.
- b. Peanut Butter Festival – A brief recap of the weekend and donations was made by Mateer.
- c. Map for 2017 - a cost of \$125.00 to \$500.00 for ads was approved by motion. (Bernie M/TP)

9. Old Business/To Do List

- a. Rutkowski and Melvin Neiswonger crossing agreement – In progress.
- b. Logo use policy – No update
- c. Adopt the Trail program – No update was given
- d. Bernie presented a draft of the Maintenance Manual. Doug Himes will help to distribute it to the Board for review and comments, with mowing and invasive species info. Needed.

10. New Business - Darla Kirkpatrick talked about a new gate being needed at Mayport, 1st mile of the Sligo Spur and near dirt road at Lawsonham. A motion was made and approved for 3 gates at about \$200 each. (PC/GS) A motion was made to have the portojohn at Lawsonham be there year round with cleaning once per month through the winter and twice a month in summer. (DK/PH). Methods for clearing trail of leaves and sticks were discussed with no action taken.

11. Executive Session – There was no executive session.

The meeting was adjourned at 9:04 PM.

Respectfully Submitted,

s/Ty D. Poster
Ty D. Poster, Secretary

Minutes Approved: November 7, 2016